

## Occupational Health Access to Records

During your employment at Mass General Brigham (MGB), MGB Occupational Health Services ( MGB OHS) may need to access your patient medical record on a limited basis. This statement is being provided to you to outline the following circumstances in which MGB OHS may need to access your patient medical record as the ordering provider.

- Ordering lab tests so that you may fulfill new hire requirements during the pre-boarding process, public health reasons or for Infection Control purposes, such as an identified exposure. MGB OHS will place orders and review the results related to those orders in your patient chart should you complete the necessary testing at a Mass General Brigham lab location.
- Ordering diagnostic tests such as X-Rays , CT scans or MRIs for TB Screening or for assessment /treatment of work injuries. MGB OHS will place orders and review the results related to those orders in your patient chart should you complete the necessary testing at a Mass General Brigham location.
- Prescribing orders for controlled substances for management of injuries when OHS is the treating provider. OHS will use the patient EHR to prescribe controlled substances. Using the patient EHR will ensure patient safety so there are no unknown drug interactions with existing or future prescription orders.
- Making referrals to other MGB providers for infection control evaluation or approved workers compensation claims.

MGB will limit access to only the minimum necessary to support these activities.

For circumstances related to the management of a potential blood borne pathogen exposure, OHS will obtain verbal consent to view related test results in the circumstances where OHS not the ordering provider but when orders are being placed on behalf of OHS.

For circumstances in which OHS is not the ordering provider, OHS will obtain written consent when OHS may need to access the patient chart outside of being the ordering provider, including to access and obtain clinical notes. OHS will only review notes, which are related to the work injury or accommodation request indicated on the consent. When accessing the EHR, OHS will only access the specific information in your chart that is needed to complete the task.