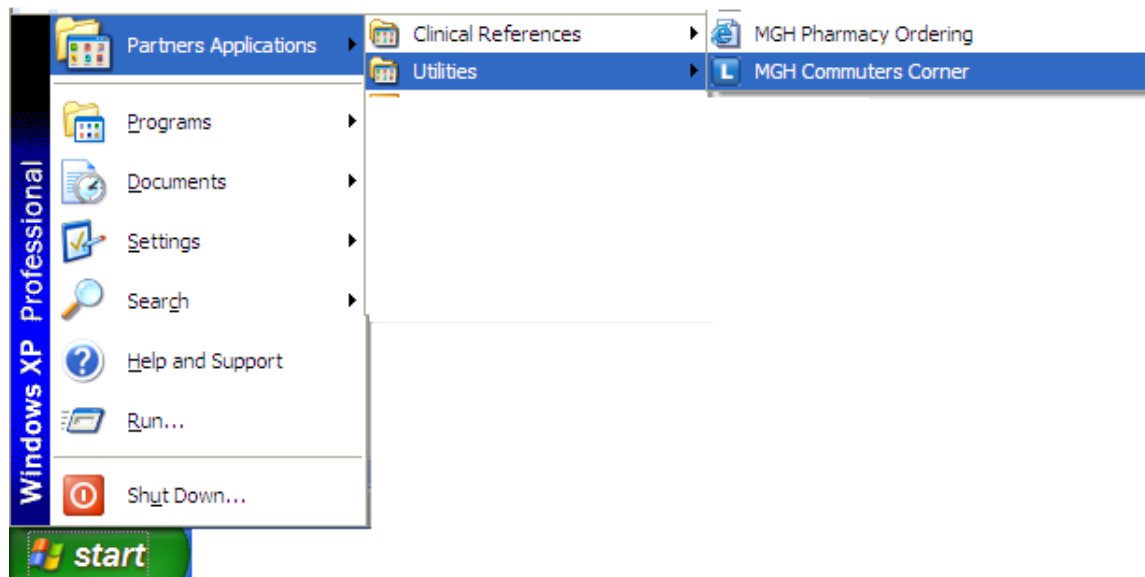


## MGH Parking Office

# Parking, Debit Replenishment, Waitlist, and MBTA Registration

GREAT NEWS! You can now register for parking, replenish your debits, and sign up for the waitlist all in one place at your convenience! Whether at work or home, parking at your fingertips! Please follow the instructions below.

“MGH Commuters Corner” is available on all PHS computers. To get started, simply click on the Start Menu→All Programs→Partners Applications→Utilities→MGH Commuters Corner.



Please login with your Partners username and password. After you login, you will be prompted to enter your zip code. Once you have entered your zip code, you will see your available parking options on the right side of the screen. Please take the time to read each option’s parking policies and regulations.

The MGH Commuters Corner website is also available outside MGH by typing the following URL into your web browser: <https://hub.partners.org/commuters-corner/>.

If you have any questions please do not hesitate to reach out to us via e-mail at [CommuterServices@Partners.org](mailto:CommuterServices@Partners.org), by telephone at 617-726-8886 option#2, or in person at our MGH Parking and Commuter Services office located on the 2<sup>nd</sup> floor of the Wang building room 232. Our hours of operations are 7:15AM to 5:00PM Monday – Friday. You can also visit our



Charlestown Navy Yard Garage parking office between the hours of 8:00AM – 4:00PM Monday – Friday.

**MBTA Program:**

To sign up for your MBTA pass, please go to Partners Application→PeopleSoft→HRMS Production→Self Service→Payroll Compensation→MBTA enrollment and choose your pass. Be sure to sign up or cancel your pass before the 2<sup>nd</sup> Thursday of the month prior to the month you are requesting. For example, if you are signing up for or canceling an August pass, you will need to sign up or cancel by the 2<sup>nd</sup> Thursday in July.